

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CASCADES AT GROVELAND  
COMMUNITY DEVELOPMENT DISTRICT**

The **Audit Review Committee** meeting of the Board of Supervisors of Cascades at Groveland Community Development District was held on **Wednesday, October 15, 2014, at 2:07 p.m. at the Shea Homes Construction Office, located at 749 Wilson Lake Parkway, Groveland, Florida 34736.**

**Present:**

Mike Fraley	<b>Committee Member</b>
Herman Martinez	<b>Committee Member</b>
Patrick Wellington	<b>Committee Member</b>
Darrel Grove	<b>Committee Member</b>

**Also Present:**

Keith Breedlove	<b>Resident</b>
Jeremy Needham	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Tucker Mackie	<b>District Counsel, Hopping, Green &amp; Sams, P.A. (via phone)</b>
Tadd Kasbeer	<b>District Engineer, Bowyer Singleton &amp; Associates, Inc.</b>
Audience Members	<b>Not Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Needham called the meeting to order and read the roll.

**SECOND ORDER OF BUSINESS**

**Presentation of Auditor Selection  
Evaluation Criteria**

The Audit Review Committee reviewed the auditor selection evaluation criteria. Mr. Needham discussed the items proposals were graded on and stated that the items were usually graded at 20 points each. He stated that they were: Ability of Personnel, Experience, Understanding of Scope of Work, Ability to Furnish the Services and Price. Brief discussion ensued regarding points. The Audit Review Committee suggested reviewing proposals with price.

**THIRD ORDER OF BUSINESS**

**Presentation of Audit Proposal  
Instructions**

The Audit Review Committee reviewed the audit proposal instructions. There were no questions or concerns.

**FOURTH ORDER OF BUSINESS**

**Presentation of Advertisement for  
Proposals for Annual Auditing Services**


The Audit Review Committee reviewed the advertisement for proposals for annual auditing services and discussed a due date of Friday November 21, 2014 by 12:00 p.m. The Committee Members stated that it would be okay for Rizzetta and Company, Inc to also solicit for proposals in addition to the advertisement in the newspaper for proposals.

The Audit Review Committee suggested setting the Audit Review Committee Meeting to rank proposals for Wednesday, December 17, 2014 at 2:00 p.m. at the Shea Homes Construction Office, located at 749 Wilson Lake Parkway, Groveland, Florida 34736.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

On Motion by Mr. Grove, seconded by Mr. Wellington, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 2:28 p.m. for Cascades at Groveland Community Development District.

  
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Assistant Secretary

  
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Chairman/Vice Chair